



**Saint Francis of Assisi School**  
601-A Buttonwood Street  
Norristown, PA 19401  
Phone: 610-272-0501 Fax: 610-272-8011

## **STUDENT/PARENT CHROMEBOOK USE AGREEMENT**

### **Saint Francis of Assisi School**

Beginning in the 2017-2018 academic year, students in 6<sup>th</sup> Grade, 7<sup>th</sup> Grade, and 8<sup>th</sup> Grade were issued a Chromebook computer for instructional usage. **We now have transitioned to individual Chromebooks for students in 3<sup>rd</sup> through 8<sup>th</sup> Grades. Pre-K through 2<sup>nd</sup> Grade students have access to iPads and Chromebooks in our STREAM Lab.** In order for the student to take the Chromebook off campus, it is critically important for your support and your signature.

In this agreement, “Student” means the person enrolled in Saint Francis of Assisi School. “You” and “Your” means the parent/guardian and student enrolled in Saint Francis of Assisi School. “Chromebook” is a laptop computer lent to student and owned by Saint Francis of Assisi School with the serial numbers and/or asset tag listed on the signature page.

The following are the requirements that accompany school-issued Chromebooks:

#### **A. Terms of Chromebook Use Agreement**

In order for your student to take the Chromebook home and before a Chromebook can be issued to your child, please return this document signed and understand that students will be responsible for fees associated with damaged, lost, or stolen Chromebooks.

It is important for you and your child to comply at all times with the Archdiocese of Philadelphia Responsible Use Policy (RUP), incorporated herein by reference and made a part hereof for all purposes, as well as the guidelines for acceptable use of technology and Code of Conduct at Saint Francis of Assisi School. Any failure to comply may terminate your rights of possession effective immediately, and Saint Francis of Assisi School may repossess the Chromebook.

#### **B. Title**

Saint Francis of Assisi School has and shall at all times under this agreement maintain legal title to the Chromebook. Your right of possession and use is limited to and conditioned upon your full and complete agreement with the terms of this Chromebook Use Agreement.



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### **C. Loss or Damage**

If your assigned Chromebook is damaged, lost, or stolen, you are responsible for the reasonable cost of repair or for its fair market value on the date of loss.

<b>Age of Chromebook</b>	<b>Fair Market Value</b>
1 year or less	\$300.00
1-2 years	\$200.00
2-3 years	\$100.00

\*Original cost of a Chromebook to Saint Francis of Assisi School and installation of the Management System is currently \$300.00.

**Loss or theft of your Chromebook must be reported immediately to administration or your teacher, and in no event later than the next school day after the occurrence.**

### **D. Term of Agreement**

Your right to use and possess the Chromebook terminates not later than the last day of the school year, unless earlier terminated by Saint Francis of Assisi School or upon withdrawal from Saint Francis of Assisi School.

### **E. Insurance**

Each student will be charged \$50.00 at the beginning of the 2023-2024 academic year for Chromebook Insurance. This insurance will cover accidental damage and normal wear and tear to the Chromebook. Chromebook Insurance does not cover lost Chromebooks or theft. Chromebook Insurance will be charged through FACTS accounts by the end of October.

### **F. Appropriation**

Your failure to timely return the Chromebook and the continued use of it for non-school purposes without the consent of Saint Francis of Assisi School may be considered unlawful appropriation of Saint Francis of Assisi School property.



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## **G. Repossession**

If you do not fully comply with all terms of this Chromebook Use Agreement, including the timely return of the Chromebook, Saint Francis of Assisi School shall be entitled to declare you in default and come to your place of residence or other location of the device to take possession of the Chromebook.

## **H. General Chromebook Rules**

### *Chromebook Guidelines*

- I will use my Chromebook in ways that are appropriate, meet Saint Francis of Assisi School expectations, and are educational.
- I will use appropriate language when communicating. I will not use electronic communication to spread rumors, gossip, or engage in any activity harmful to other persons.
- I understand that my Chromebook is subject to inspection at any time without notice and remains the property of Saint Francis of Assisi School.
- I will take good care of my Chromebook.
- I will protect my Chromebook by only carrying it in the school issued protective case.
- I will never loan out my Chromebook or give my password to other individuals.
- **I will charge my Chromebook daily and arrive at school with my device charged.**
- **When I am not using my Chromebook, I will keep in my departmental bag, desk, or schoolbag. I won't leave my Chromebook on the floor in the school hallways.**
- I will keep food and drink away from my Chromebook.
- I will clean the screen with a soft cloth only.
- I will not disassemble my Chromebook or attempt any repairs.
- I will not do anything to permanently alter the Chromebook in any way.
- I will not remove or deface the serial number or other identification on any Chromebook.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to return the Chromebook and power cord in good working condition.



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# Student/Parent Chromebook Use Agreement 2023-2024

## Saint Francis of Assisi School

### CHROMEBOOK USE AGREEMENT

Student Name \_\_\_\_\_  
Last Name First Name

Parent/Guardian Name \_\_\_\_\_  
Last Name First Name

Parent/Guardian Email Address \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

I have reviewed Chromebook Use Agreement for Saint Francis of Assisi School and agree to the terms thereof.

\_\_\_\_\_  
Parent or Guardian Signature Print Parent or Guardian Name Date

\_\_\_\_\_  
Student Signature Print Student Name Date

<p><b><i>For Office Use Only</i></b> Chromebook Asset Tag and/or Serial Number:</p>	<p><b><i>For Office Use Only upon RETURN of Chromebook</i></b></p> <p>_____ Received by</p> <p>_____ Date</p>
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