



Saint Francis of Assisi School

601-A Buttonwood Street
Norristown, PA 19401
Phone: 610-272-0501 Fax: 610-272-8011

November 11, 2022

Dear «Student_Last_Name» Family,

Happy November! Parent/Teacher Conferences will be held on Thursday, November 17, 2022 and Friday, November 18, 2022. There was a Google Form in both English and Spanish that families were asked to complete to indicate your preferences for Parent/Teacher Conferences. Conference times were given based on responses submitted on those Google Forms with back-to-back slots given to families with multiple children. If you did not complete the Google Form, conference times were selected for your family. **All Conferences will be In Person here at Saint Francis of Assisi School.** Since each conference is only 15 minutes in length, please make every effort to be on time for your appointment(s). Please come to the Main School Entrance on Buttonwood Street in order to gain access to the school for your scheduled conference(s). Your family's conference time(s) are listed below. **If you have an issue with your scheduled time, please contact the Main Office. Only the Main Office can change your scheduled appointments.** The conference schedule is also available for review under the Resources section on our school's website at <https://www.sfacatholic.org>.

«Student_Last_Name» Family

«Date»

Parent/Teacher Conferences

«Time_1»

«Time_2»

«Time_3»

«Time_4»

«Time_5»

Our After-School CARES Program will not be open on Thursday, November 17, 2022 since the teachers will be meeting with parent(s)/guardian(s) for conferences. Please make arrangements for your children to go home at 2:30 P.M. on that day. If you have any questions or concerns about your conference time, please email me at btigue@sfacatholic.org or contact the Main Office.

I hope you and your family have a wonderful week!

Sincerely,

Bridget M. Tigue

Bridget M. Tigue

Principal

<https://www.sfacatholic.org>