



Saint Francis of Assisi School

601-A Buttonwood St.
Norristown, Pa 19401
Phone: 610-272-0501 Fax: 610-272-8011

Registration Form 2009-2010

Today's Date _____

Are you a parishioner of SFA? _____

Family Name _____ Street Address _____ City _____ Zip Code _____ Home Number _____

Father's Name _____ Occupation _____ Religion _____ Country of Birth _____ Mobile Number _____

Mother's Name _____ Occupation _____ Religion _____ Country of Birth _____ Mobile Number _____

Marital Status: Please circle one Single Married Separated Divorced

Child lives with: both parents Mother (only) Father (only) parent & stepparent
 guardian other (explain): _____

Custody: Shared Mother (only) Father (only) Other

Please note a copy of the custody agreement must be provided for the school records.

List children you are registering to attend St. Francis of Assisi School in September 2009:

Name	Grade	Date of Birth	Place of Birth	Social Security Number

Please select how your child will get to school: School bus Car rider Walker

School last attended:

Will your child participate in our Hot Lunch program or will he/she pack her lunch?
 Cafeteria Packer

Will you need before or after school care? Yes No.

(Must have C.A.R.E.S. registration form filled and paid registration to the program before service is provided. Please refer to the C.A.R.E.S packet for detailed information.)



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Sacraments:

Which of the following sacraments has your child received?

Child's Name: _____

Sacrament	Y/N	Date	Church
Baptism			
First Reconciliation			
Holy Eucharist			
Confirmation			

Child's Name: _____

Sacrament	Y/N	Date	Church
Baptism			
First Reconciliation			
Holy Eucharist			
Confirmation			

Child's Name: _____

Sacrament	Y/N	Date	Church
Baptism			
First Reconciliation			
Holy Eucharist			
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HEALTH & EMERGENCY CARE INFORMATION

(PLEASE PRINT CLEARLY IN BLUE OR BLACK INK)

Student's Last Name - First Name - Middle Initial

()

Father's/Guardian's Name Mother's/Guardian's Name

(Area Code) Home Phone

Grade

Birthdate

Age

Weight

Height

Home Street Address City Zip Code

()

()

Mother's Employer

Work Phone

Mother's Mobile Phone

()

()

Father's Employer

Work) Phone

Father's Mobile Phone

()

Child's Primary Care Doctor

Phone

Address

()

Child's Dentist

Phone

IF MY CHILD BECOMES ILL AND PARENTS ARE NOT AVAILABLE, CONTACT:

1.

()

First & Last Name

Relationship

Phone

PARENTS, PLEASE READ, SIGN AND DATE BELOW:

I hereby authorize:

1. The Principal or other School Personnel to call the emergency contacts, Physician or Dentist named on reverse side if any emergency exists.
2. The Principal or other School Personnel to call Emergency Medical Technicians if an emergency dictates.
3. Permission for transporting my child to an emergency facility for emergency care.
4. Release of all information to necessary St. Francis of Assisi School personnel, Emergency Medical Technicians and/or Bus Drivers.

Parent/Guardian Signature

Date



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Notification of Student Transfer

Date: _____

Name of School Formerly Attended

Address

City State Zip Code

Please note that the following student(s) has (have) enrolled at St. Francis of Assisi School:

Full Name of Student/s

Birthdate

_____	_____
_____	_____
_____	_____

Please transfer his/her student records to:

St. St. Francis of Assisi School

601-A Buttonwood St.

Norristown, PA 19403

Signature of Parent/Guardian Relationship Date



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NEW STUDENT INFORMATION

Child's Name _____ Grade _____

1. Has your child received any auxiliary service in school? Yes/No

Speech Reading Math Guidance other: _____

2. Has your child had any educational evaluations? Yes/No *If yes, please include copy of evaluation.*

_____.

3. Has your child ever been suspended or expelled from school? Yes/No

Comments:

_____.

4. Has your child had any significant self-control problems in the last year in school?

Yes / No

Comments:

_____.

5. Has your child had a problem in the last two years with regular attendance at school?

Yes / No

Comments:

_____.

Parent Signature Date _____



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PROCEDURES FOR SCHOOL REGISTRATION 2009-2010

Registration Fee if paid by June 10th - \$100.00

Registration Fee if paid between June 11th and July 10th - \$150.00

Registration Fee if paid between June 11th and August 10th – \$200.00

TUITION PAYMENT OPTIONS

1. One payment in full by June 10th – 5%.
2. One payment in full by August 10th – 2% discount paid directly to the tuition company by coupon or automatic debit.
3. Four quarterly payments due August 10th, October 10th, January 10th and March 10th.
4. Ten (10) monthly payments beginning August 10th and thereafter September 10th through May 10th paid.

All payments are to be made directly to the tuition company (C&E Lockbox Services) by coupon or automatic debit. No credit cards are accepted by the tuition company. Please fill out the C&E Lockbox Service application included in this packet.

SUNDAY COLLECTION OBLIGATION / CONTRIBUTING PARISHIONERS

As part of your financial obligation to Saint Francis of Assisi Parish/School you are required to contribute at least \$15.00 per week in the weekly envelopes. This obligation will be required to make up all missed payments before the beginning of the next quarter. Scholastic records will not be made available to any student's family who are in default of this obligation.

NON CONTRIBUTING PARISHIONERS

Non Contributing Parishioners from the previous year will be charged the Non Contributing Parishioner and Non Parishioner rate of tuition for the school year.



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St. Francis of Assisi School

Tuition 2009-2010

Grades 1 to 8

Contributing Parishioners

Children	Amount of Tuition
1	\$2,100.00
2	\$2,825.00
3 or more	\$3,450.00

Non-Contributing Parishioners and Non Parishioners

Children	Amount of Tuition
1	\$2,880.00
2	\$3,935.00
3 or more	\$4,485.00

Non-Catholic Students

Children	Amount of Tuition
1	\$3,000.00
2	\$5,000.00
3 or more	\$7,000.00

Pre-K (4year old) & Kindergarten program

Contributing Parishioners

Children	Amount of Tuition
1	\$2,350.00
2	\$4,310.00

Non-Contributing Parishioners and Non Parishioners

Children	Amount of Tuition
1	\$3,130.00

Non-Catholic

Children	Amount of Tuition
1	\$4,260.00



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C.A.R.E.S.

(Children Are Receiving Extended Services)

The St. Francis of Assisi School CARES program provides children with a Catholic environment extending the philosophy and values of St. Francis of Assisi School after school hours. The program serves the children enrolled in the school whose parents work outside the home. Only children enrolled in our school are eligible to be enrolled in a CARES program.

The St. Francis of Assisi School CARES program is staffed by Mrs. Barbara Santangelo, Director and other caregivers and is under the administration of the Principal. The staff members work together to help each child grow in maturity and self-respect, as well as to maintain an atmosphere where respect and understanding of others is encouraged.

Registration

We highly recommend that you register your child for your current or future extended care. A one time \$20.00 non-refundable registration is needed per family. This will also allow you to call in for CARES on an as needed basis if space is available. Children not enrolled in CARES can not be accepted into the program.

CARES Hours:

Our CARES program commences immediately upon school dismissal and pick up time is at 5:30 P.M. St. Francis of Assisi School does not offer the CARES program on scheduled early dismissal days, snow days, or early dismissal due to snow. Please ensure your child / children know where they are to go if this should occur. A \$5.00 late fee will be charged for every fifteen minutes you are late (no exemptions will be made) to cover the staff's extra working time.

CARES FEES

Registration Fee per family	\$20.00
One (1) child per hour	\$ 6.00
Two (2) child per hour	\$ 7.00
One (1) child full day until 5:30 P.M	\$13.00
Two (2) children full day until 5:30 P.M.	\$15.00
Late Pick-up every <u>15 minutes</u>	\$ 5.00

No credit for early pick-up, child / children are absent, you are off or on vacation and decide not to use CARES that day.

Payments

- ❖ Invoices will be sent home with your child every 2 weeks.

www.sfacatholic.org



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- ❖ Please make all checks payable to St. Francis of Assisi CARES Program on or before due date in an envelope addressed to Mrs. Barbara Santangelo.
- ❖ There will be a \$10.00 fee for all returned checks.
- ❖ You will not be charged if school is not scheduled or canceled due to snow.

Sign Out Procedures

- ❖ Please make sure you sign your child out each day.
- ❖ Check to make sure your child has all his/her belonging when leaving.
- ❖ The lost and found box is next to the sign-out table.

Fees are the sole support of the St. Francis of Assisi School CARES program. This school or parish does not subsidize the program. Therefore, please be prompt with your payments upon receipt of invoice.

Thank you for your support!

Mrs. Barbara Santangelo
CARES Director

BS/cgr



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C.A.R.E.S. Registration Form 2009-2010

Name of Student	Sex M/F	Date of Birth	Grade

CONTACT INFORMATION

Parent's or Guardian's Name: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone _____

Please list days and hours your child / children will attend CARES:

Example: You need extended care for two days of the week Monday and Wednesday from 2:30pm to 3:30pm then your selection should look like this:

	Monday	Tuesday	Wednesday	Thursday	Friday
Days	x		x		
Hours	2:30-3:30pm		2:30-3:30pm		

Please make selection here:

	Monday	Tuesday	Wednesday	Thursday	Friday
Days					
Hours					

Please be advised that you will be billed for you selection(s). You will receive an invoice every 2 weeks. Due to staffing and billing complications, there will not be credits for early pick ups, sickness, days off from work or vacation. Please be prompt with your payments!

If you have any questions please do not hesitate to contact me at (610)272-0501 or at (610) 277-5738 after 5:30 P.M.

Thank you,

Mrs. Barbara Santangelo
 CARES Director

Please attach non-refundable fee of \$20.00 per family, made payable to St. Francis of Assisi CARES Program.



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